



## Recreation Facility Master Operator Certificate

### What Is The Recreation Facility Master Operator Certificate (RFMOC)

The Recreation Facility Master Operator Certificate (RFMOC) is an educational program for employees working in a recreational setting to further their education, skills and to obtain practical experience in the recreational field.

Facility operators and professionals may apply to the Alberta Association of Recreation Facility Personnel (AARFP) office for certification. A fee of \$50.00 + GST will be charged to each applicant to cover administration expenses.

#### Benefits of RFMOC:

- Facility operators and professionals can enhance their skills and knowledge.
- Assists with professional development plans for staff.
- Establishes an educational standard in which recreation facility employers use as a basis for hiring.

#### Alberta Association of Recreation Facility Personnel (AARFP) Course Designations & Requirements:

##### General Designation

- Leadership Skills (previously Supervisory Skills)
- Lifecycle/Risk Management
- Custodial Maintenance
- Developing a Policy and Procedure Manual

##### Pool Designation

- Swimming Pool Operator Level 1 (Certified)
- Swimming Pool Operator Level 2 (Advanced)

##### Arena Designation

- Arena Operator Level 1
- Arena Operator Level 2

##### Parks & Sport Fields Designation

- Parks & Sport Fields Level 1
- Parks & Sport Fields Level 2

##### Building Maintenance Designation

- Building Maintenance Level 1
- Building Maintenance Level 2

*Grandfather clauses apply for individuals who have completed any courses for the Western Certification.*

#### To Register for the RFMOC:

1. Complete all of the above courses
2. Fill out the form below and submit it to [office@aarfp.com](mailto:office@aarfp.com).
3. Submit Payment (\$50.00+GST) though cheque, EFT, or Credit Card



# Recreation Facility Master Operator Certificate

## Recreation Facility Master Operator Certificate (RFMOC) Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Tel: (c) \_\_\_\_\_ (w) \_\_\_\_\_

### Completed Courses:

**General Designation**

Leadership Skills  
Lifecycle/Risk Management  
Custodial Maintenance  
Developing a Policy and  
Procedure Manual

**Arena Designation**

Arena Operator Level 1  
Arena Operator Level 2

**Building Maintenance Designation**

Building Maintenance Level 1  
Building Maintenance Level 2

**Pool Designation**

Swimming Pool Operator 1 (Certified)  
Swimming Pool Operator 2 (Advanced)

**Parks & Sport Fields Designation**

Parks & Sport Fields Level 1  
Parks & Sport Fields Level 2

**Replacement Certificate:**

**Note:** Grandfather clauses apply for individuals who have already completed any courses for the Western Certification. If you wish to upgrade your Western Certificate to the new RFMOC please check the replacement certificate box above. Supervisory Skills is an equivalent to the Leadership Skills course.

**Cost:** \$50.00 + GST Administration Fee

### Method of Payment:

Visa # \_\_\_\_\_ Exp. \_\_\_\_\_

MasterCard # \_\_\_\_\_ Exp. \_\_\_\_\_

Electronics Funds Transfer: accounting@aarfp.com

Cheque: AARFP  
3015 12 St NE #100  
Calgary, AB T2E 7J2

*Certificates will not be sent until payment is received*

Please **Email Form to office@aarfp.com**

1-888-253-7544 | www.aarfp.com