

Alberta Association of Recreation Facility Personnel

ANNUAL GENERAL MEETING MINUTES

Tuesday April 17, 2018 at 12:15 p.m.

Banff Park Lodge, Alberta

Attended by 190 Constituted members

1. Call to Order

President Russ Tanner (Brooks) called the meeting to order at 12:16 p.m. on April 17, 2018 in Banff, AB. Russ introduced the board members of the Association that were in attendance and welcomed all members old and new who were attending the conference. Russ asked the new attendees at conference to

2. Approval of the Agenda

Motion by: Calvin Bennefield, (Lacombe) “That we accept the agenda as handed out and presented on the association website.”

Second by Allan King (Stettler)

Carried

3. Approval of the Minutes of the Annual General Meeting April 25, 2017

Motion by: Colleen Sparrow (Edmonton) “That we accept the minutes from the Annual General Meeting April 25, 2017 in Banff as presented on pages 2-6 of the Annual report.”

Seconded by: Chris Thompson, (High River)

Carried

4. Business Arising from the Minutes

There was no business arising for the minutes

5. Executive Reports are on pages 8 – 20 of Annual Report

* President	Russ Tanner	Brooks
* Past President	Sandi Stewart	Lacombe
* Secretary	Carol Dunnigan	Spruce Grove
* Treasurer	Les Turner	Calgary
* Education Rep.	Sonia Dodd	Stettler
* Associate Rep.	Daniel Robinson	Pinnacle Aquatic's
* Aquatic Rep.	Cheryl Wauthier	Calgary
* Arena Rep	Chris McKenna	Ponoka
* Building Rep	Kevin Olsen	Hanna

* Parks Rep

Larry Golby

Coronation

* Executive Director

Stuart Ray

Cochrane

Motion by: Rob Pelletier (Spruce Grove) “to accept as information the Executive Board Reports as presented on pages 8 – 20 of the 2017 Annual Report.”

Seconded by: Dawn Philips (Camrose)

Carried

6. New Business

A. 2017 Financial Report

Les Turner (Calgary) presented the financial report to the members for information.

Motion by: Les Turner “that membership of the AARFP accepts as information, the 2017 Audited Financial statements found with the 2017 Annual Report.

Seconded by: Chris Biensch (Edmonton)

Questions: Allan King asked when the financial policy was going to the board. Les responded in June 2018.

Carried

B. 2018 Proposed Budget

Motion by Les Turner: “that the membership of the AARFP accepts the 2018 Operating Budget as presented at the 2018 AGM found in the 2017 annual report.”

Seconded by: Allan King (Stettler)

Carried

C. Appointment of Auditor

Motion by: “That the membership of the AARFP accepts the Board of Director’s recommendation to appoint the firm of KPMG LLP as the Association Auditor for the fiscal years end of 2018.”

Seconded by: Calvin Bennefield (Lacombe)

Carried

D. Future Conference Hosts: 2019 AARFP Conference will be held in Red Deer, AB

The 2019 Conference will be held at the Red Deer Sheraton Hotel, Red Deer, AB. Stuart Ray provided information on the 2019 conference, next year’s conference which will be held April 7-10, 2019.

Motion by: Mitchell Clarke (Calgary) Nevco Inc. “that we accept as information the 2019 conference report as presented by Stuart Ray.

Seconded by: Ross Johnson (Edmonton)

Carried

E) Election of Officers

Russ Tanner turned the chair over to Sandi Stewart, Past President, who was identified as an Election Officer for the Annual General Meeting. Sandi accepted the chair of this meeting. Sandi reviewed the election process with the attendees.

The following members have volunteered to serve as Returning Officers. In the event of a vote they will distribute blank ballots, collect completed ballots and count ballots. They are Aaron Singh (Spruce Grove), Cheryl Wauthier (Calgary), Kevin Olsen (Hanna), Colleen Sparrow (Edmonton), and Suzanne Gaida (Cochrane)

i) Affirm Chris McKenna as President: (2 Year Term)

Due to President Elect Lloyd Smith's untimely passing, he was, of course, unable to complete his presidential roles with AARFP. This was a very difficult situation faced by our association, not only were we dealing with grief of losing our friend but we also had Lloyd's big leadership shoes to fill. Our current presidential system is set up to bring in a president with board experience, hence the board still wanted to do this and provide continuity. At the AARFP Board November 16, 2017 meeting President Russ Tanner, with the Boards approval, appointed Chris McKenna to fill the position of President Elect and that the Board desired that Chris McKenna be affirmed at the 2018 Conference as President.

Motion by: Sandi Stewart to affirm Chris McKenna as President for the Alberta Association of Recreation Facility Personnel.

Seconded by: Russ Tanner

Carried

Sandi Stewart declared Chris McKenna affirmed to the position of President for the Alberta Association of Recreation Facility Personnel.

ii) President Elect (2 Year Term)

The Nominating Committee has received the following nominations for the position of President Elect:

1. Ross Johnson (Edmonton), moved by Chris Biensch and seconded by Colleen Sparrow.
2. Rob Pelletier (Spruce Grove), moved by Chris McKenna (Ponoka) and seconded by Sonia Dodd (Stettler).
3. Chris Thompson (High River), moved by Sonia Dodd (Stettler), and seconded by Allan King (Stettler)

Sandi Stewart (Lacombe) called for nominations from the floor for the position of President Elect. No nominations from the floor.

Sandi Stewart (Lacombe) declared nominations closed.

The nominees had the opportunity to make a 5-minute presentation to the Annual General Meeting.

1. Ross Johnson
2. Rob Pelletier
3. Chris Thompson

Based on receiving the majority of votes in the election, Sandi Stewart (Lacombe) declared Rob Pelletier (Spruce Grove) elected to the position of President for the Alberta Association of Recreation Facility Personnel.

iii) Education Representative (2 year term)

The Nominating Committee has received the following nominations for the position of President Elect:

Sonia Dodd (Stettler), moved by Michael Szewczuk and seconded by Jeff Heindel.

Sandi Stewart (Lacombe) called for nominations from the floor for the position of Education Representative

Sandi then declared nominations closed.

Sandi Stewart declared Sonia Dodd (Stettler) acclaimed to the position of Education Representative for the Alberta Association of Recreation Facility Personnel.

iv) Stream Representatives

a) Parks and Sports Field Representative (2 year term)

The Nominating Committee has received the following nominations for the position of Parks & Sports Field Stream Rep:

Larry Golby (Coronation), nominated by Carl Bulschler and seconded by Jack McKinlay

Sandi Stewart (Lacombe) called for nominations from the floor for the position of Parks & Sports Field Representative.

No nominations from the floor.

Sandi Stewart (Lacombe) declared nominations closed.

Sandi Stewart (Lacombe) declared Larry Golby (Coronation) acclaimed to the position of Parks & Sports Field Stream Rep for the Alberta Association of Recreation Facility Personnel.

b) Arena Representative (2 year term)

The Nominating Committee has received the following nominations for the position of Arena Stream Rep:

Chris Thompson (High River), moved by Sonia Dodd (Stettler) and Seconded by Lori Dolan.

Allan King (Stettler), moved by Chris McKenna (Ponoka) and seconded by Rob Pelletier (Spruce Grove)

Sandi Stewart (Lacombe) called for nominations from the floor for the position of Arena Representative.

No nominations from the floor.

Sandi Stewart (Lacombe) declared nominations closed.

The nominees had the opportunity to make a five minute presentation to the Annual General Meeting

1. Allan King
2. Chris Thompson

Based on receiving the majority of votes, Sandi Stewart (Lacombe) declared Allan King (Stettler) elected to the position of Arena Stream Representative for the Alberta Association of Recreation Facility Personnel.

v.) Associate Representative

The associate members held elections yesterday (April 26, 2018). Daniel Robinson (Calgary) was nominated and elected to the position of Associate Representative.

Motion by: Ross Johnson (Edmonton) to instruct the Secretary to cast a single ballot for Daniel Robinson as Associate Representative.

Seconded by Reg Bennett (Drumheller)

Carried

Sandi Stewart (Lacombe) declared Daniel Robinson (Calgary) Associate Representative.

Sandi Stewart (Lacombe) turned the chair of the meeting back to Russ Tanner (Brooks), President

7. Adjournment

Many thanks went out to the conference committee for their hard work and putting on a successful conference, the office staff for their continued dedication and hard work to this

association and the board of directors who continue to show great support to this organization.

Motion by Cheryl Wauthier (Calgary) that we hold the next Annual General Meeting of the Alberta Association of Recreation Facility Personnel on April 9, 2019 in Red Deer, Alberta.

Seconded by Jeremy Sillito (Brooks)

Carried

Motion by Chris McKenna (Ponoka) that the 2018 Annual General meeting is adjourned at 1:27 p.m.

Carried