

**Alberta Association Of  
Recreation Facility Personnel  
ANNUAL GENERAL MEETING MINUTES  
Tuesday April 26, 2016**

Attended by 129 Constituted members

**1. Call to Order**

President Sandi Stewart (Lacombe) called the meeting to order at 10:15am on April 26, 2016 in Drumheller. Sandi introduced the board members of the Association that were in attendance and welcomed all members old and new who were attending the conference. We had 75 new attendees at conference.

**2. Approval of the Agenda**

**Motion by Russell Ferris (Red Deer): "That we accept the agenda as presented on page 1 of the Annual Report."**

**Second by Calvin Bennefield (Lacombe)**

**Carried**

**3. Approval of the Minutes of the Annual General Meeting April 28, 2015**

**Motion by Willie Jurcevic (Calgary): "That we accept the minutes from the Annual General Meeting April 28, 2015 in Banff as presented on pages 2-7 of the Annual report."**

**Seconded by Allan King (Stettler)**

**Carried**

**4. Business Arising from the Minutes**

There was no business arising for the minutes

**5. Executive Reports as Circulated**

* President	Sandi Stewart	Lacombe
* Treasurer	Dawn Mercerau	Camrose
* Education Rep.	Sonia Dodd	Stettler
* Associate Rep.	Ryan Jones	Calgary
* Executive Director	Stuart Ray	Cochrane

**Motion by Chris McKenna (Blackfalds): "to accept as information the Executive Board Reports as presented on pages 12-23 of the 2015 Annual Report."**

**Seconded by Edith Martin (St Albert)**

**Carried**

## **6. New Business**

### **A. 2015 Financial Report**

Dawn Mercereau (Camrose) presented the financial report to the members for information.

**Motion by Dawn Mercereau (Camrose): “that the membership accepts as information the 2015 Financial Report as presented on Pages 24-28 of the 2015 Annual Report.”**

**Seconded by Colleen Sparrow (Edmonton)**

**Carried**

**1-Abstained**

### **B. 2016 Proposed Budget/2017 Shadow Budget (information)**

**Motion by Dawn Mercereau (Camrose): “that the membership accepts the 2016 budget as presented at the 2016 AGM and on page 29 of the annual report.”**

**Seconded by Allan King (Stettler)**

**Carried**

### **C. Appointment of Auditor**

**Motion by Dawn Mercereau (Camrose): “That the firm of KPMG be appointed as the Association Auditor for 2016.”**

**Seconded by Suzanne Gaida (Cochrane)**

**Carried**

### **D. Future Conference Hosts: 2017 River Cree Marriot, Edmonton, AB**

The 2017 Conference will be held at the River Cree Marriot, Edmonton, AB. Stuart Ray provided information on the 2017 conference, next year’s conference which will be held **April 23-26, 2017.**

**Motion by Willie Jurcevic (Calgary): “that we accept as information the 2017 conference report as presented.”**

**Seconded by: Neven Wilson (Okotoks)**

**Carried**

### **E) Election of Officers**

Sandi turned the chair over to Aaron Singh, Past President, who was identified as an Election Officer for the Annual General Meeting. Aaron reviewed the election process with the attendees.

The following members have volunteered to serve as Returning Officers. In the event of a vote they will distribute blank ballots, collect completed ballots and

count ballots. They are Colleen Sparrow (Edmonton), Willie Jurcevic (Calgary), Chris McKenna (Blackfalds), Suzanne Gaida (Cochrane)

### **Position of President**

Our Bylaws do not require an election for the position of President. The President Elect, who was nominated and elected into the position by the membership at the 2014 Annual General Meeting, ascends to the position of President when the position becomes vacant or at the end of the President's two year term. The current Presidents term will expire as of the end of this Annual General Meeting.

Therefore, as Chair of this Annual General Meeting I declare Russ Tanner (Brooks), President of the Alberta Association of Recreation Facility Personnel.

#### **i) President Elect -**

The Nominating Committee has received the following nominations for the position of President Elect:

Lloyd Smith, nominated by Sandi Stewart

Mitch Carter, nominated by Renee Fenwick

The nominees had the opportunity to make a 5-minute presentation to the Annual General Meeting

Based on receiving the majority of votes in the election, Aaron Singh declared Lloyd Smith elected to the position of President Elect for the Alberta Association of Recreation Facility Personnel.

**Motion by Edith Martin (St Albert) to destroy the ballots.**

**Seconded by Carol Dunnigan (Spruce Grove)**

**Carried**

#### **ii) Education Rep -**

The Nominating Committee has received the following nominations for the position of Education Rep:

Sonia Dodd(Stettler), nominated by Allan King(Stettler).

**Motion by Calvin Bennefield (Lacombe) to instruct the Secretary to cast a single ballot for Education Rep for the Alberta Association of Recreation Facility Personnel.**

**Seconded by Edith Martin (St Albert)**

**Carried**

Aaron Singh declared Sonia Dodd elected to the position of Education Rep for the Alberta Association of Recreation Facility Personnel.

### **iii) Zone Representatives**

The membership of the Zones held elections yesterday. The following members were nominated and elected to the positions of Zone Representative. Would each person please stand and be acknowledged:

Calgary Zone – Cheryl Wauthier (Calgary)  
North West Zone – Will Vredegoor (Valleyview)  
North Central Zone – Carol Dunnigan (Spruce Grove)  
South Zone – Kevin Nugent (Medicine Hat)

**Motion by Renee Fenwick (Medicine Hat) to instruct the Secretary to cast a single ballot for as Zone Representatives for the Alberta Association of Recreation Facility Personnel.**

**Seconded by Ross Johnson (Edmonton)**

**Carried**

Aaron Singh declared Will Vredegoor, Carol Dunnigan, Cheryl Wauthier, and Kevin Nugent Zone Representatives.

### **iv) Associate Representative**

The Associate Members held elections yesterday. John Greer (Edmonton) was nominated and elected to the position of Associate Representative

**Motion by Ross Johnson (Edmonton) to instruct the Secretary to cast a single ballot for John Greer (Edmonton) as Associate Representative for the Alberta Association of Recreation Facility Personnel.**

**Seconded by Steve Ashworth (Calgary)**

**Carried**

Aaron Singh declared John Greer (Edmonton) Associate Representative.

South Central Zone

Due to the Current South Central Zone Rep being declared President Elect The Nominating Committee has received the following nominations for the position of South Central Zone:

Kevin Olsen (Hanna), nominated by Gwen Snell (Hanna)  
Neven Wilson (Okotoks) nominated by Scott Dyck (Okotoks)

The nominees had the opportunity to make a 5-minute presentation to the Annual General Meeting

Based on receiving the majority of votes in the election, Aaron Singh declared Kevin Olson elected to the position of South Central Zone for the Alberta Association of Recreation Facility Personnel.

**Motion by Colleen Sparrow (Edmonton) to destroy the ballots.**

**Seconded by Ross Johnson (Edmonton)**

**Carried**

**1-Abstained-Neven Wilson**

Aaron Singh declared Kevin Olsen (Hanna) South Central Representative

Aaron Singh turned the remainder of meeting to the chair Sandi Stewart, President.

**F) Board Structure Proposal For 2017**

**Motion by Suzanne Gaida (Cochrane) to approve the Board Structure Proposal as presented on page 30 & 31 in the Annual Report.**

**Seconded by Paul Salvatore (Drumheller)**

**Carried**

**1-Opposed**

**G) Special Resolution (Bylaws):**

**Be it resolved that as a Special Resolution the Bylaws are repealed and replaced with the Bylaws presented on pages 32-42 in the Annual Report.**

**Moved by Carol Dunnigan (Spruce Grove)**

**Seconded by Aaron Singh (Spruce Grove)**

**Carried**

## **7. Adjournment**

Many thanks went out to the conference committee for their hard work and putting on a successful conference, the office staff for their continued dedication and hard work to this association and the board of directors who continue to show great support to this organization.

**Motion by Lee Tucker (Oyen) that we hold the next Annual General Meeting of the Alberta Association of Recreation Facility Personnel on April 25, 2017 at 10:15am in Edmonton Alberta.**

**Seconded by Sonia Dodd (Stettler)**

**Carried**

**Motion by Ross Johnson (Edmonton) that the 2016 Annual General meeting is adjourned.**

**Seconded by Jessica Monk (Edmonton).**

**Carried**