



Town of Pincher Creek Employment Opportunity

COORDINATOR OF PARKS & OPEN SPACES

Reporting to the Manager of Recreation Services, the Coordinator of Parks and Open Spaces will be responsible for the overall maintenance and operations of the Town of Pincher Creek parks and open spaces including all parks, green spaces, sports fields, playgrounds, campgrounds and cemeteries. The Coordinator of Parks and Open Spaces will ensure all Town of Pincher Creek parks and open spaces are clean, safe and in a state of good repair and in compliance with all Provincial and Federal Safety and Occupational Health and Safety Standards. The successful candidate will assist with staff hiring, supervision and training in areas of operations and safety, be responsible for the parks and open spaces maintenance and equipment preventative plan as well as assist with the maintenance of other Town facilities as required. Full job description is available upon request (the job description is currently under review).

QUALIFICATIONS:

- Over 18 years of age
- Valid Class 5 Drivers License
- One or more of the following certificates: Diploma in Horticulture, Turf Management Certificate, Sports Field Operators Certificate I and II, CPSI Playground Certificate, ISA Arborist Certificate, Landscape Gardener.
- Current Standard First Aid, AED and WHIMIS
- Able to provide a Criminal Record Check (vulnerable sector), Children and Youth Services Intervention Record Check, Drivers Abstract
- 3-5 Years of experience working in a parks environment

ASSETS:

- Horticultural and/or arborist experience is highly preferred.
- Building operator/maintenance /custodial care/safety courses
- Experience operating and maintaining equipment
- Experience with recreation facility maintenance and operations
- Experience in building operations and maintenance
- Pesticide applicators certificate or other Green Industry designations.

Rate of Pay: In accordance with the C.U.P.E. Local 927 Collective Agreement

Closing Date: May 19th, 2021

For more information or to apply, please send forward letter /resume with qualifications to:

Town of Pincher Creek

Attention Adam Grose: Manager of Recreation Services

895 Main Street, Box 159

Pincher Creek, AB T0K 1W0 Email: recmanager@pinchercreek.ca