

**Alberta Association Of
Recreation Facility Personnel
ANNUAL GENERAL MEETING MINUTES
Tuesday April 28, 2015**

Attended by *(get this from Rhonda or Shawntel after the AGM)* 134 Constituted members

1. Call to Order

President Sandi Stewart (Lacombe) called the meeting to order at 10:16 am on April 28, 2015 in Banff. Sandi introduced the board members of the Association that were in attendance and welcomed all members old and new who were attending the conference. We had 132 new attendees at conference.

2. Approval of the Agenda

Motion by Colleen Sparrow (Edmonton): "That we accept the agenda as presented on page 2 of the annual report."

Second by Russell Ferris (Red Deer)

Carried

3. Approval of the Minutes of the Annual General Meeting April 29, 2014

Motion by Reg Bennett (Drumheller): "That we accept the minutes from the Annual General Meeting April 29, 2014 in Jasper as presented on pages 3-8 of the Annual report."

Seconded by Tom Peters (Leduc)

Carried

4. Business Arising from the Minutes

There was no business arising for the minutes

5. Executive Reports as Circulated

* President	Sandi Stewart	Lacombe
*Treasurer	Neven Wilson	Cochrane
* Education Rep.	Stuart Ray	Cochrane
* Associate Rep.	Willie Jurcevic	Calgary
* Executive Director	Kim Snell/Stuart Ray	Edmonton/Cochrane

Motion by Wes Amendt (Ponoka): "to accept as information the Executive Board Reports as presented on pages 13-26 of the 2014 Annual Report."

Seconded by Allan King (Stettler)

Carried

6. New Business

A. 2014 Financial Report

Neven Wilson (Cochrane) presented the financial report to the members for information.

Motion by Neven Wilson (Cochrane): “that membership accept as information the 2014 Financial Report as presented on Pages 29-31 of the 2014 Annual Report.”

Seconded by Willie Jurcevic (Calgary)

Carried

B. 2015 Proposed Budget/2016 Shadow Budget (information)

Motion by Neven Wilson (Cochrane): “that the membership accepts the 2015 budget as presented on page 32 the 2015 AGM.”

Seconded by Paul Salvatore (Drumheller)

Carried

C. Appointment of Auditor

Motion by Neven Wilson (Cochrane): “That the firm of KPMG LLP be appointed as the Association Auditor for 2015.”

Seconded by Gwen Snell (Hanna)

Carried

D. Future Conference Hosts: 2016 Drumheller

The 2016 Conference has been awarded to Drumheller. Paul Salvatore (Chair), Cody Glydon (Vice Chair) of the 2016 conference committee provided a report on next year’s conference which will be held April 24-27, 2016.

Motion by Guylaine Green (Saskatchewan): “that we accept as information the 2016 conference report as presented.”

Seconded by: Chris Enders (Fort Saskatchewan)

Carried

E. Election of Officers

Sandi turned the chair over to Aaron Singh, Past President, who was identified as an Election Officer for the Annual General Meeting. Aaron reviewed the election process with the attendees including that we do not need a motion to close nominations and that if such a motion is made it would require 2/3 majority vote.

The following members have volunteered to serve as Returning Officers. In the event of a vote they will distribute blank ballots, collect completed ballots and

count ballots. They are Chris McKenna (Blackfalds), [Don Dombrosky \(Edmonton\)](#), Suzanne Gaida (Cochrane) and Colleen Sparrow (Edmonton).

i) Secretary -

The Nominating Committee has received the following nominations for the position of Secretary:

Charlene Jackson, nominated by Dawn Mercereau.

Aaron Singh (Spruce Grove) called for Nominations from the floor for the position of Secretary.

Aaron then asked if there are any further nominations.

Aaron then declared nominations closed.

Motion by Don [Dombrosky \(Edmonton\)](#) to instruct the President to cast a single ballot for Charlene Jackson for Secretary.

Seconded by Willie Jurcevic ([Calgary](#))

Carried

Based on receiving the majority of votes in the election, Aaron Singh (Spruce Grove) declared Charlene Jackson elected to the position of Secretary for the Alberta Association of Recreation Facility Personnel.

ii) Treasurer -

The Nominating Committee has received the following nominations for the position of Treasurer:

Neven Wilson, nominated by Russ Tanner.

Dawn [Mercereau](#), nominated by Elise [Shelley](#).

Aaron Singh (Spruce Grove) called for Nominations from the floor for the position of Treasurer.

Aaron then asked if there are any further nominations.

Aaron then declared nominations closed.

The nominees had the opportunity to make a 5-minute presentation to the Annual General Meeting

Based on receiving the majority of votes in the election, Aaron Singh (Spruce Grove) declared Dawn [Mercereau](#) elected to the position of Treasurer for the Alberta Association of Recreation Facility Personnel.

**Motion by [Pat Chomyszyn \(Spruce Grove\)](#) to destroy the ballots.
Seconded by [Chris McKenna \(Blackfalds\)](#)
Carried**

iii) Education Rep -

The Nominating Committee has received the following nominations for the position of Education Rep (1 year remaining of 2 year term):
Sonia Dodd, nominated by Lee Penner.

Aaron Singh (Spruce Grove) called for Nominations from the floor for the position of Education Rep.

Aaron then asked if there are any further nominations.
Aaron then declared nominations closed.

Based on receiving the majority of votes in the election, Aaron Singh (Spruce Grove) declared Sonia Dodd elected to the position of Education Rep for the Alberta Association of Recreation Facility Personnel.

**Motion by [Sheldon Fandrey \(Red Deer\)](#) to instruct the Secretary to cast a single ballot for Sonia Dodd for Education Rep.
Seconded by [Christie Becker \(Red Deer\)](#)
Carried**

iv) Zone Representatives

The membership of the Zones held elections yesterday. The following members were nominated and elected to the positions of Zone Representative. Would each person please stand and be acknowledged:

Central Zone – Chris McKenna (Blackfalds)
Edmonton Zone – Ross Johnson ([Edmonton](#))
North East Zone – Scott Walker (Wainwright)
South Central Zone – Lloyd Smith (Okotoks)

**Motion by [Chris Enders \(Fort Saskatchewan\)](#) to instruct the Secretary to cast a single ballot for Chris McKenna, Ross Johnson, Scott Walker, and Lloyd Smith as Zone Representatives for the Alberta Association of Recreation Facility Personnel.
Seconded by Elise [Shelley \(Calgary\)](#)**

Carried

Aaron Singh (Spruce Grove) declared Chris McKenna, Ross Johnson, Scott Walker and Lloyd Smith Zone Representatives.

v) Associate Representative

The Associate Members held elections yesterday. Ryan Jones (Calgary) was nominated and elected to the position of Associate Representative.

Motion by Paul Evans (Oyen) to instruct the Secretary to cast a single ballot for Ryan Jones (Calgary) as Associate Representative for the Alberta Association of Recreation Facility Personnel.

Seconded by Tom Peters (Leduc)

Carried

Aaron Singh (Spruce Grove) declared Ryan Jones Associate Representative.

Aaron Singh turned the remainder of meeting to the chair Sandi Stewart, President.

F. Future Board Structure Proposal

President Sandi Stewart then returned to chairing the meeting and presented the existing and proposed future Board structure and explained that this would be a multi-year transitional process, assuming the general membership is supportive of it.

7. Adjournment

Many thanks went out to the conference committee for their hard work and putting on a successful conference, the office staff for their continued dedication and hard work to this association and the board of directors who continue to show great support to this organization.

Motion by Colleen Sparrow (Edmonton) that we hold the next Annual General Meeting of the Alberta Association of Recreation Facility Personnel on April 26, 2016 at 10:15am in Drumheller, Alberta.

Seconded by Derek Hacke (Milk River)

Carried

Motion by Yvonne McNabb (Jasper) that the 2015 Annual General meeting is adjourned.

Carried