

**Alberta Association Of
Recreation Facility Personnel
ANNUAL GENERAL MEETING MINUTES
Tuesday May 8, 2012**

Attended by 114 Constituted members

1. Call to Order

President Aaron Singh (Spruce Grove) called the meeting to order at 10:20 am on May 8, 2012 in Fort McMurray. Aaron introduced the board members of the Association that were in attendance and welcomed all members old and new who were attending the conference. We had 45% new attendees at conference.

2. Approval of the Agenda

Motion by Stuart Ray (Cochrane): "That we accept the agenda as circulated."

Second by June Larson (Red Deer)

Carried

3. Approval of the Minutes of the Annual General Meeting April 19, 2011

Motion by Tom Peter (Leduc): "That we accept the minutes from the Annual General Meeting April 27, 2011 in Red Deer as circulated."

Seconded by Dena Sykes (Cochrane)

Carried

4. Business Arising from the Minutes

There was no business arising for the minutes

5. Executive Reports as Circulated

* President	Kim Snell	Beaumont
* Past President	Suzanne Gaida	Cochrane
* President Elect	Aaron Singh	Spruce Grove
*Treasurer	Amber Fierz	Leduc
* Secretary	Colleen Sparrow	St. Albert
* Education Rep.	Gerald Curran	Sherwood Park
* Associate Rep.	Kathy Demorest	Calgary
* South Zone Rep.	Randy Russell	Cardston
* South Central Zone Rep.	Neven Wilson	Cochrane
* Calgary Zone Rep.	Elise Shelley	Calgary
* Central Zone Rep.	Sonia Dodd	Stettler
* Edmonton Zone Rep.	Natalie Savaria	Edmonton
* North Central Zone Rep.	Tom Peters	Leduc
* North East Zone Rep.	Scott Walker	St. Paul
* North West Zone Rep.	Mitch Carter	Wabasca
* Executive Director	Larry Golby	Coronation
* Manager, Finance & Operations	Rhonda Phillips	Calgary

Motion by Sandi Stewart (Lacombe): "that the Executive Board Reports are accepted as presented on page 10 - 17 of the 2011 Annual Report."

Seconded by Bob Little (Calgary)

Carried

6. New Business

A. 2011 Financial Report

Amber Fierz (Leduc) presented the financial report to the members for information.

Motion by Amber Fierz: "that we accept as information the 2011 Financial Report as presented on Pages 22 to 24 of the 2011 Annual Report."

Seconded by Neven Wilson (Cochrane)

Carried

B. 2012 Proposed Budget

Motion by Amber Fierz: "that we accept the 2012 proposed budget as presented on page 25 of the 2011 Annual Report."

Seconded by Jeff LeClerc (Beaumont)

Carried

C. Appointment of Auditor

Motion by Amber Fierz: "That the firm of KPMG is appointed as the Association Auditor for 2012."

Seconded by Scott Walker (St. Paul)

Discussion:

It has been a few years using this firm and the association in the past has looked at changing auditors every few years. Has the board considered looking at getting a new auditor? We have not looked at this but will put this on the agenda for the 1st meeting in June to look at options for the Association Auditor.

1 opposed

Carried

D. Future Conference Hosts

The 2013 Conference has been awarded to Canmore. Lloyd Smith, Trish Cerin and Neven Wilson of the 2013 conference committee provided a report on next year's conference which will be held April 28 - May 1, 2013.

Motion by Sharon Klinger (Lacombe): "that we accept as information the 2013 conference report as presented."

Seconded by: Debbie Symak (Calgary)

Carried

F) Election of Officers

Aaron turned the chair over to Suzanne Gaida, Past President, who was identified as an Election Officer for the Annual General Meeting. Suzanne reviewed the election process with the attendees.

The following members have volunteered to serve as Returning Officers. In the event of a vote they will distribute blank ballots, collect completed ballots and count ballots. They are Stuart Ray (Cochrane), Don Dombrosky (Edmonton), Willie Jurcevic (Calgary), Chris McKenna (Bonnyville) and Karl Hill (Slave Lake).

Position of President

Our Bylaws do not require an election for the position of President. The President Elect, who was nominated and elected into the position by the membership at the 2010 Annual General Meeting, ascends to the position of President when the position becomes vacant or at the end of the President's two year term. The current Presidents term will expire as of the end of this Annual General Meeting.

Therefore, as Chair of this Annual General Meeting I declare Aaron Singh (Spruce Grove), President of the Alberta Association of Recreation Facility Personnel.

i) President Elect

Nominee(s)

- Sandi Stewart (Lacombe) nominated by Sonia Dodd (Stettler)
- Neven Wilson (Cochrane) nominated by Lloyd Smith (Okotoks),
nominations accepted.

Motion by Calvin Bennfield (Lacombe): "that we close nominations for President Elect."

Seconded by Cindy Driscoll (Edmonton)

Carried

The nominees had the opportunity to make a 5 minute presentation to the members. The returning officers distributed and collected the ballots from the members who show their voting card.

Based on receiving the majority of votes in the election, Suzanne Gaida declared Sandi Stewart (Lacombe) elected to the position of President Elect.

Motion by Willie Jurcevic (Calgary): "to destroy all the ballots."

Seconded by Bill Metcalfe (Beaumont)

1 Abstained – Neven Wilson

Carried

ii) Education Rep –

Nominee

- Gerald Curran (Sherwood Park) nominated by Colleen Sparrow (St. Albert), nomination accepted.

Motion by Neven Wilson (Cochrane): “to close nominations and instruct the Secretary to cast a single ballot for Gerald Curran for the position of Education Representative.”

Seconded by Calvin Bennefield (Lacombe)

Carried

iii) Associate Rep

Nominee

For the Position of Associate Representative the Associate Members held elections yesterday. Willie Jurcevic (Calgary) was nominated and elected to the position of Associate Representative.

Motion by Elise Shelley (Calgary): “to instruct the Secretary to cast a single ballot for Willie Jurcevic as Associate Representative.”

Seconded by Mark Phillips (Calgary)

Carried

iv) Nominations for Zone Representatives

The membership of the Zones held elections yesterday at the Zone meeting. The following members were nominated and elected to position of Zone Representatives.

Calgary Zone – Elise Shelley (Calgary)

North West Zone – Mitch Carter (Wabasca)

North Central Zone – Tom Peters (Leduc)

South Zone – Randy Russell (Cardston)

Motion by Ian Cook (Edmonton): “to instruct the Secretary to cast a single ballot for Elise Shelley, Mitch Carter, Tom Peters and Randy Russell as Zone Representatives.

Seconded by Gord Reid (Olds)

Carried

Kim Snell and Kathy Demorest who are leaving the board were recognized for the years of service on the board.

Suzanne Gaida turned the remainder of meeting to the chair Aaron Singh, President.

7. Adjournment

Many thanks went out to the conference committee for their hard work and putting on a successful conference, the office staff for their continued dedication and hard work to this association and the board of directors who continue to show great support to this organization.

Motion by Neven Wilson (Cochrane): “that we hold the next Annual General Meeting of the Alberta Association of Recreation Facility Personnel on April 30 at 10:00am in Canmore, Alberta.”

Seconded by Jeremy Klinger (Canmore)

Carried

Motion by Chris McKenna (Bonnyville): “that the 2011 Annual General meeting is adjourned.”

Seconded by Larry Shannahan (Fort McMurray)

Carried