



The Alberta Association of Recreation Facility Personnel (RFP) Needs YOU!

We are looking for leaders in recreation facility operations, contributing to an active Alberta.

JOIN YOUR BOARD OF DIRECTORS IN:

Providing education, consultation and advocacy for people involved in recreation and facility operations.

What Does the Board Do?

- Governs and directs the affairs of the Association.
- Oversees the financial business of the Association.
- Ensures accountability to the membership in all RFP matters.
- Provides strategic leadership and education in the area of recreation facilities.
- Provides fellowship opportunities.

Do You Share Our Values?

- **Leadership** - Furthering our level of professionalism, integrity, and respect in the field of Recreation Facility Operations.
- **Fellowship** - Providing support and networking opportunities to our members and their communities.
- **Passion** - Passion for what we do and how it contributes to 'Active Living'.

Do You Possess the Qualities Desired?

- Education and work experience in the recreation facility field.
- Personal skills that include: leadership, ability to work in a team environment, strategic and critical thinking, planning, problem solving, policy development, financial aptitude and the ability to build relationships.
- Experience on a non-profit board and knowledge of governance.

What Are The Benefits To You?

- A chance to influence the development of your professional Association.
- An opportunity to enhance your leadership and communication skills.
- Exposure to provincial and national issues and ideas.
- Experience in policy development and organizational governance.
- An opportunity to participate in the long and short term strategic direction of RFP.
- Exposure and the opportunities to network with – consultants, politicians, practitioners and other recreational professionals.
- Opportunity to take RFP courses at no cost

Which Board Positions Are Available?

The following positions are available for election at the **Annual General Meeting in 2019**:

- Secretary
- Treasurer
- Building Maintenance Rep
- Aquatics Rep
- Associate Rep

What Kinds of Positions Are They?

- They are voluntary: Board members do **not** receive remuneration for their services.
- Board members are reimbursed for expenses incurred in carrying out duties.

What Are the Terms of Office?

- All Board members are elected for two-year terms – with the exception of the Associate Representative, who serves for one year but can be re-elected. Also, if you are elected as the President-Elect, the time commitment total is six years with two years serving as President-Elect, two years as President and two years as Past President. Each position has a maximum of three consecutive two year terms.
- Elections of Board positions are staggered yearly, as preferred governance practices. Half of the positions are elected in odd years and the other in even years.

What Are You Committing To?

- **To attend** at least six (6) Board Meetings a year **plus** the Annual General Meeting (AGM) held at Conference as well as any committees to which you have been assigned. Keep informed and actively participating in board discussions and functions, by asking questions as needed and developing a working knowledge of meeting procedures. (Be prepared for approximately 100hrs/year and travel around the province)
- President, President-Elect and one Stream Rep serve on the Personnel Committee, which meets on an as needed basis to make recommendations to the Board on general issues around paid staff and personnel of the Association and ensures policies of the Board related to staff and personnel, are adhered to.
- **Participate** in relevant sub-committees of the Board.

Who Is Eligible For Election?

- Any RFP member in good standing.
- Membership must be maintained during your term of office.

When And Where Will Elections Be Held?

- At the Annual General Meeting (AGM) scheduled during the RFP Annual Conference & Trade Show, which is usually held in April.
- Conferences are held in Alberta communities, selected through a conference hosting process.



How Can YOU Be Nominated?

- You must be nominated by **two** RFP members in good standing.
- Nomination forms are available on the RFP website www.aarfp.com or from the RFP Office (Toll Free: 1.888.253.7544 or email office@aarfp.com).
- Nominations will be posted at Conference at least 24 hours prior to the Annual General Meeting (AGM).
- Nominations may also be made from the floor at the Annual General Meeting during the election process.

When Do Positions Become Effective?

- Positions become effective immediately following the close of the Annual General Meeting (AGM).

Where Can You Get Further Information?

- Questions about the Board, roles and responsibilities, may be directed to the current RFP Past President, Russ Tanner at: rtanner@brooks.ca