



## **R.F.P. HUMAN RESOURCES**

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### **Position Title: President Elect**

#### **Role Expectations:**

1. Shall assume the President's duties in the President's absence.
2. Work with the Past President in the maintenance of all Association Policy Documents.
3. Shall be responsible for the organization of the Fall Strategic Planning Workshop.
4. Shall be responsible for the upkeep and accuracy of the association's three-year plan.
5. Shall be a signee along with other assigned board members on all financial transactions of the association.
6. Shall be a member of the Personnel Committee.
7. Shall perform other duties as assigned.

Approved: January 26, 2017