



Facilities Management Supervisor The City of Red Deer

Join a vibrant outdoor centric community filled with trails and breathtaking nature along the winding river valley of Red Deer, in Central Alberta. Red Deer is an economically dynamic region of Alberta situated directly between Edmonton and Calgary along the vital QE 2 corridor. It's a perfect blend of small town friendliness and big city conveniences. Host to the 2016 Memorial Cup and the 2019 Canadian Winter Games, Red Deer continues to welcome all of Canada with open arms.

This senior position is responsible for maintaining assigned City owned building facilities to meet the functional demands of user groups and to manage the operational needs of facility representatives from various City Departments. Responsible for the development and implementation of infrastructure management programs to ensure sustainability of the assigned City buildings and constructed area improvements. Direct responsibility for the operational activities of both the building maintenance and custodial services groups and provide maintenance programming direction and maintenance contract administration to the building representatives. Direct facility maintenance staff in developing building maintenance strategies to meet the functional and administrative requirements of comprehensive asset management plans developed within each of the Buildings assigned.

Ideally to fill this role you will be a proven performer with an undergraduate degree in field related to facility management, such as facility management, engineering or architecture or alternatively, a Diploma of Technology in a field related to facility management, such as engineering or architecture, supplemented by experience in facilities management, project planning, construction management, computer applications, and business management with a minimum four years of experience in building and maintenance repair work, which must include preventative maintenance program planning for facilities. Related education or experience will be considered.

In addition you will have:

- Valid Alberta Drivers License, Class 5
- Knowledge of construction contract document preparation and administration including scheduling.
- Knowledge and understanding of the principles of facility management, operations and maintenance including life cycle cost analysis
- A track record of success managing a significant unionized work force, responsible for the maintenance of a complex building.
- Has in depth knowledge of complex building systems. Possesses knowledge as a 'technical generalist' in architectural and structural disciplines.
- Ability to use a computer to perform data input, analysis and scheduling.
- Ability to analyze and solve problems relative to building operations.
- Ability to work independently and provide work direction to staff.
- Demonstrates in depth knowledge of the methods, tools, equipment, materials and work practices used in the construction and maintenance of facilities.
- Action and detail oriented; has the ability to set priorities and handle a broad range of projects and issues effectively; manages time well. Organized and able to differentiate between priorities with time sensitivity and/or political ramifications and those which do not require immediate review and action.
- Ability to be on call for building related emergencies.
- Ability to utilize computerized Building Automation System (BAS) software.
- Ability to communicate effectively, both orally and in writing.

What we offer:

In addition to the very competitive salary and an excellent benefit package, we offer a great work environment with a dynamic and dedicated team of professionals.

We welcome applications until July 21, 2017.

For more information and to apply online, please visit us at www.reddeer.ca/careers or email your application to humanresources@reddeer.ca.



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Red Deer

www.reddeer.ca/hr