



Recreation Leader – Drop in Sports

At the Town of Banff, The Recreation Leader is one of many positions in the Community Services department offering programs and services that aim to improve the health and well-being of Banff residents. For us, “Taking care of Banff” means providing compassionate and quality social and recreation experiences in inclusive, fun and safe environments. As the Recreation Leader, you thrive on sharing your passion for physical pursuits, socializing and creativity with youth and adults.

Being the Recreation Leader you will be responsible for planning and facilitating youth drop-in programs as well as adult recreation programs. Building strong relationships and having positive interactions with youth and the greater community is at the forefront of skills needed as you lead social and recreation activities. The ideal candidate will have the ability to establish healthy boundaries and has excellent problem solving and leadership skills. You are skilled in outreach, program planning, implementation and evaluation.

Your primary duties as the Recreation Leader include:

- Leading and facilitating drop-in youth programs.
- Working cooperatively and maintaining professional relationships with youth centre partners, coworkers, funding agencies, and parents.
- Building strong relationships with all program participants, which may include individuals with limited English language skills.
- Facilitating drop-in sports programs at community and partner recreation facilities.
- Planning, purchasing and maintaining materials and supplies for both sports programs and the drop-in centre.
- Regularly utilizing Microsoft Office suite to write program plans, record and track statistics, communicate with coworkers, parents and contractors, develop presentations, etc.
- Promoting and encouraging resident participation in other community recreation programs and service.

Job Requirements:

- Ideally, you have post-secondary education in recreation, social work, childhood studies, education, physical education and/or leadership.
- At minimum, Grade 12 or equivalent plus 500+ hours of supervisory or work experience with youth, or an equivalent combination of education and experience.
- Ability to swim, ice-skate, etc. safely and independently.
- Emergency Child Care First Aid or Standard First Aid and CPR.
- Current Class 5 Alberta driver’s license (or equivalent) and clear driver’s abstract.
- RCMP criminal background check with vulnerable sector clearance required on hire.

September to June: 25 hours plus, leading youth and public recreation programs in the afternoon and evenings, Mondays – Fridays.

“Taking care of Banff: our People, our Community, our Park.”

To apply, please submit your cover letter and resume by Monday, 21 January 2018, to

Email: jobs@banff.ca
Mail: Town of Banff, Box 1260, Banff, AB, T1L 1A1
Drop off: 110 Bear Street

The Town of Banff appreciates the interest from all applicants, and will directly contact those being considered for an interview.