

Recreation Staff and Aquatics Specialist

Banff Centre for Arts and Creativity is seeking a **Recreation Staff and Aquatics Specialist**.

About Us

Founded in 1933, Banff Centre for Arts and Creativity is a learning organization built upon an extraordinary legacy of excellence in artistic and creative development. What started as a single course in drama has grown to become the global organization leading in arts, culture, and creativity across dozens of disciplines. From our home in the stunning Canadian Rocky Mountains, Banff Centre for Arts and Creativity aims to inspire everyone who attends our campus – artists, leaders, and thinkers – to unleash their creative potential.

The Opportunity

The [Sally Borden Fitness and Recreation Centre](#) (SBFRC) is looking for an experienced Recreation Staff / Aquatics Specialist to provide exceptional customer-service at the reception desk, while life guarding and providing swimming instruction to all Banff Centre artists, guests, members and drop-in visitors.

Specific Accountabilities

- Registration for community courses, therapeutic services, and collecting fees
- Perform life guarding duties, maintaining compliance with the guidelines set out by the Lifesaving Society, National Lifeguard Service and Standard First Aid level "C" with CPR and AED and Oxygen Administration in order to ensure the safety of all guests.
- Pool cleaning and maintenance duties, ensuring all procedures relative to water purification and safety are effectively carried out, including proper filtration and chemical balancing.
- Processing and maintaining accurate membership records, trouble-shooting and data entry to ensure that all memberships are current with dues paid.
- Provide Canadian Red Cross Water Safety Instructor certified swimming instruction, evaluate program participants, and ensure all necessary administration is complete.
- Work with clients to determine appropriate instruction based on their needs, communicate progress effectively, and seek feedback on instruction/programs as a whole.

Qualification and Educational Requirements

- Possess current Canadian qualifications for National Lifeguard Service, Canadian Red Cross Water Safety Instructor (WSI), Standard First Aid with Level "C" CPR and AED, and oxygen administration
- Re-certify required qualifications if they expire within 6-months of employment
- Has previous customer service experience and basic computer skills

Special Requirements

- Candidates offered a position with the Centre, in this capacity, will be required to obtain a criminal record check verifying a clear record before a final job offer can be finalized.
- Due to the nature of the job, this position requires the candidate to be available to work a flexible, irregular schedule and weekends.
- There are specific clothing requirements for this position.
- Candidates must provide copies of all required qualifications before a final job offer can be made.

Employment Terms & Benefits

In accordance with CUPE 4318, this is a unionized, termed, hourly support staff position, subject to a 500 hour probationary period, working up to 37.5 hours per week on a rotating schedule. The weekly hours will vary based on departmental needs.

The primary position, Recreation Staff, pays \$15.92 per hour. The secondary position, Aquatics Specialist, pays \$17.68 per hour.

The Centre offers on-the-job training, a supportive work environment, a staff cafeteria, subsidized fitness memberships, staff events, and free/reduced admission to many Banff Centre concerts, films, lectures and exhibitions. For more information please visit our [benefits](#) page.

Application Process

We are currently accepting applications for the Recreation Staff and Aquatics Specialist position until a suitable candidate is found.

If this opportunity matches your interest and experience, please submit your application online via Banff Centre careers website at www.banffcentre.ca/careers