

## REGIONAL RECREATION CORPORATION OF WOOD BUFFALO

**Position: Lifeguard Level 4 Fort Chipewyan**  
**Position Type: 1 Regular Full Time Position Available**  
**Pay Rate: 31.56/hour (\$1.00 less during probation)**  
**Anticipated Start Date: April 2018**

### Entitled Incentives:

- **FIFO with weekly flights**
- **Housing provided**
- **Travel time paid**
- **Food allowance**

Aquatic Team Lead reports directly to the Aquatic Supervisors. They provide hands on program delivery, oversee deck operations through a designated shift time, coordinating the provision of lifeguarding and instructional services to ensure exceptional teamwork and world class guest, member and student service in the Aquatic Centres within the Regional Recreation Corporation of Wood Buffalo.

### DUTIES AND RESPONSIBILITIES:

- Provide excellent lifeguarding and instructional service (hands on program delivery).
- Oversee designated shift times, ensuring adherence to provincial legislation, best practices and internal policies and procedures.
- Ensure safe and proper employee rotation, to include breaks.
- Ensure world-class member, guest and student service.
- Respond to, or appropriately direct swim lesson and other inquires.
- Provide a leadership role in rescues and first aid situations when required.
- Assist Aquatic Supervisors and the Aquatic Centre Manager, as required.
- Ensure water and air sampling and the recording of sampling results accurately and on time.
- Ensure equipment checks.
- Perform and ensure wristband checks occur on an ongoing basis.
- Provide ongoing feedback in a timely manner.
- Wear designated uniform while on duty.
- Coach, mentor and develop teammates.
- Complete reports appropriately and in a timely manner.
- Be familiar with opening and closing procedures and perform opening and closing checks.
- Conduct new employee, lifeguard- and instructor-in-training and volunteer orientations.
- Ensure the safe use of employee protective equipment.
- Oversee an assigned portfolio of administrative responsibilities which may include (i) first aid, (ii) swim team liaison, (iii) aquatic fitness, (iv) leadership training, (v) equipment maintenance and retail sales,
- (vi) Facility maintenance, (vii) assistant lifeguards, or (viii) program inventory and purchasing.
- Assists in the preparation and delivery of regular in-service training events for employees and volunteers.

**QUALIFICATIONS:**

**Mandatory Qualifications at Time of Hire:** (to be maintained as a condition of employment)

	<b>Lifeguard Positions</b>	<b>Required Certifications</b>	<b>Prob. Rate</b>	<b>Wage</b>	<b>Minimum Instruction Required</b>	<b>Instructing Required during Probation</b>
□	Lifeguard – Level 4 (Aquatic Team Lead)	- LSS National Lifeguard - AEC or Standard First Aid - Red Cross Water Safety Instructor - Lifesaving Instructor (LSI) and/or Group Fitness Instructors - Responsible for leading on-duty staff	\$30.56	\$31.56	<i>As required</i>	<i>As required</i>
□	Lifeguard – Level 5	- Same as Lifeguard Level 4 - First Aid Instructor and/ or Certified Group Fitness Instructor	\$35.18	\$36.18	First Aid Instructor – 5 courses/ year Group Fit – 3 classes/ week	First Aid Instructor – 1 course Group Fit – 3 classes/ week
□	Lifeguard – Level 6	- Same as Lifeguard Level 5 - LSS National Lifeguard Instructor - Red Cross Water Safety Instructor Trainer	\$36.30	\$37.30	NLI and/ or WSIT – 5 courses/ year	NLI and/ or WSIT – 1 course
□	Lifeguard – Level 7	- Same as Lifeguard Level 6 - Instructor Trainer (First Aid, NL, or WSI)	\$37.99	\$38.99	- 5 courses/ year	- 1 course

**Qualifications provided by the Employer:** (to be maintained as a condition of employment)

- WHMIS (to be recertified annually)

**Desirable Qualifications:**

- Lifesaving Society Head Lifeguard Course or Aquatic Supervisory Training
- Pool Operator Level 1& 2

**Desirable Experience & Educational Requirements:**

- A minimum of two –three years of practical work experience as a Lifeguard/Instructor
- Post-secondary education in a relevant field such as Recreation, Leisure, Fitness, Coaching, Health, Sociology, Psychology, Education, etc. and/or a combination of award certifications and experience deemed equivalent is desired.

**Essential Skills and Experience:**

- Knowledge of lifeguarding principles and practices.
- Knowledge of aquatic instructional programs and evaluation standards.
- Knowledge of safe work practices.
- Knowledge of applicable provincial legislation.
- Ability to work independently and as a contributing member of a team.

- Ability to promote water safety and drowning prevention through public education and special events.
- Ability and willingness to be flexible in a changing work environment
- Ability to establish and maintain respectful and cooperative working relationships with all teammates.
- Ability to communicate effectively with others.
- Ability to recognize and act to resolve potential problems proactively.
- Commitment to develop interpersonal relationships with members, guests and teammates.
- Commitment to value and contribute to a diverse work setting and to welcome members and guests from diverse origins.
- Strong dedication to community service.

#### **PHYSICAL REQUIREMENTS & WORKING CONDITIONS:**

- While performing the essential functions of this job, some tasks involve the ability to exert very moderate physical effort, typically involving some combination of standing, standing at a height, sitting, sitting at a height, crouching, walking, climbing, swimming, performing work while wet and/or performing the aforementioned tasks for extended periods of time.
- Emergency tasks and regular staff training events involve the performance of physically demanding work, which may involve some combination of running, climbing and/or swimming and may involve lifting, carrying, pushing and/or pulling heavy objects including distressed persons on land or in the water, including performing work while wet and/or performing the aforementioned tasks for extended periods of time.
- Lifeguard/Instructors must maintain the ability to demonstrate "Must See" and "Instructional Emergency Response" items from the appropriate governing body's current publication standards to the satisfaction of the employer at all times of scheduled employment.
- Safe lifting, bending, carrying and rescue techniques and the use of a rescue aid in the water and the coordination of rescue with a second rescuer and rescue aids in the water, when possible, are required.
- Safe use of employee protective equipment is required.
- This position may require travel between our various facilities within the Wood Buffalo Region. Access to reliable transportation is necessary.

#### **SAFETY**

All employees are responsible and accountable for Regional Recreation Corporation's health and safety policy. All employees at every level should be familiar with the requirements of the Alberta Occupational Health and Safety legislation as it relates to their work processes.

*The employee is expected to adhere to all company policies and to act as a role model in the adherence to policies. These statements are intended to describe the general nature and level of work involved for this job. It is not an exhaustive list of all responsibilities, duties and skills required of this job.*

To apply please send your resume to [karina.wilson@rrcwb.ca](mailto:karina.wilson@rrcwb.ca) or apply in our website [www.rrcwb.ca/careers](http://www.rrcwb.ca/careers) or at [indeed.ca](http://indeed.ca)