

Cultivate Your Career



HEAD LIFEGUARD PERMANENT FULL-TIME

Organization	City of St. Albert
Website	www.stalbert.ca
Department	Recreation & Parks, Aquatics
Compensation	\$49,564 - \$60,302 per annum
Competition #	18/209
Closing Date	November 7, 2018

OPPORTUNITY

As Alberta's 'Botanical Arts City', St. Albert is a community renowned for its botanical arts, its commitment to a green lifestyle and the cultivation of activities that provide for a well-rounded quality of life. Our employees provide over 66,000 residents with high-quality programs and services and are proud to contribute to making St. Albert among the best places to live in Canada.

The City of St. Albert's Aquatics team is seeking to fill two permanent full-time Head Lifeguard positions to assist with the day-to-day operation and supervision of the City's aquatic facilities (Fountain Park Recreation Centre or Landrex Water Play Centre at Servus Place). Primary responsibilities of the Head Lifeguard (HLG) include:

- **Supervision:** The HLG is responsible for assisting with the hiring, training, scheduling and supervision of the lifeguards, waterside attendants and aquatic helpers. This includes holding regular meetings, assisting with in-service training sessions, and responding to scheduling changes.
- **Operations Management** – ensuring the facility is clean and safe, assist with the purchase of supplies and equipment and complete administrative work. The HLG supports the Aquatics Coordinator with administrative duties, work schedules for facility cleaning and purchasing equipment and supplies. Duties also include mechanical and operational tasks such as water testing, monitoring/correcting water chemistry, backwashing filter tanks and trouble shooting mechanical issues. Safety protocols and processes are a high priority for this position.
- **Public relations** - ensure the safety and supervision of patrons utilizing the facility through on deck supervision and providing exceptional customer service. This position is responsible for decisions regarding patron safety and ensuring lifeguard to bather ratios are adequate and must respond to public inquiries in a timely manner.

The position requires 7 hours per week of administrative duties and 29 hours per week of lifeguarding duties.

QUALIFICATIONS

- High School Diploma.
- Two years of lifeguarding experience.
- One year of supervisory experience in aquatics.
- Will hold the following awards: National Lifeguard, Aquatic Emergency Care (AEC) or recognized Standard First Aid award, Automated External Defibrillator (AED), and Oxygen Administration.
- Pool Operator Level 1 is required and Pool Operator Level 2 is considered an asset (Applicants without Pool Operator 1 certification may be considered and, if selected, must obtain it within one (1) year of commencement).
- Proficient using Microsoft Word, Excel and Outlook. Prior experience using Intellileisure software is an asset.
- Knowledge of provincial guidelines and regulations related to health and safety in aquatic environments.

HOURS OF WORK

These positions will be scheduled for 36 hours per week, Tuesday through Saturday. Shifts will fall between the hours of 6:15 a.m. – 8:00 p.m. and will include morning, evening, weekday and weekends.

COMPENSATION

\$49,564 - \$60,302 per annum. In addition, the City of St. Albert offers a comprehensive benefit package.

The successful applicant will be required to obtain a satisfactory vulnerable police information check.

Qualified applicants are invited submit their cover letter and resume via the City of St. Albert employment website www.stalbert.ca/employment

CLOSING DATE

November 7, 2018

We wish to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.