



## **Parks Labourer, The Orchards Residents Association**

### **The Company**

The Orchards Residents Association (ORA) is a not-for-profit corporation whose purpose is to manage, maintain and operate The Orchards amenities. The ORA owns, operates and maintains decorative corners throughout the community, including the Orchards 12, 000 square foot recreation facility that is situated on an 8-acre park. The building includes a banquet hall, offices, kitchen, and 3 multi-purpose rooms, skate change room and lease space. The park features; a playground, tennis courts, NHL Outdoor Hockey Rink, Picnic and BBQ areas, toboggan hill, green space, spray park and a pleasure rink.

### **Position Summary**

Reporting to the Parks Manager, The Orchards Residents Association, and The Parks Laborer will be responsible for managing the daily maintenance operations of the Orchards Facility, the grounds and other areas under the umbrella of the Orchards Residents Association.

### **Key Responsibilities**

Without limiting the generality of the foregoing the Parks Labourer will be responsible for working with the Landscape/Maintenance Team on the following Operation and Maintenance functions:

- Cultivate a culture of exceptional customer service.
- Initiate and oversee development and implementation of projects to continue to enhance the facility and amenities.
- Maintain various policy and procedure manuals.
- Maintain safety, operations and procedure manuals.
- Maintaining accurate, detailed logs
- Installing, operating, and maintaining amenities, including outdoor ice surface and spray park maintenance.
- Maintaining exceptional landscape maintenance
- General horticultural practices and snow removal
- Enforcing rules and regulations of the park and amenities
- On-call to respond to calls in an appropriate and efficient manner

### **Qualifications**

- Experience operating various equipment (tractors, utility vehicles, light mowing equipment, Zamboni, snow removal equipment, etc.)
- Good oral and written communication skills and basic computer skills



- Problem solving, negotiations, and conflict resolution skills
- Able to work independently or as part of a team
- Able to work outdoors in all weather conditions
- CPR & First Aid Certification
- Valid call 5 Driver's License with a clean driver's abstract
- Satisfactory criminal background check

### Hours of Work

- Shifts include evening, weekends, and Statutory Holidays. The following description does not include any unforeseen circumstances that require extra attention.
- 40 hours approximately per week. \$16.00 an hour

### Apply Now

If you are looking to be part of an award winning and leading organization, and meet or exceed our qualification requirements, please email your resume and cover letter to:

Triona Cosgrave, Manager Residents Associations Edmonton, Brookfield Residential  
204, 4212 Gateway Blvd NW  
Edmonton, AB T6J 7K1  
Email: [Edmonton.RA@brookfieldrp.com](mailto:Edmonton.RA@brookfieldrp.com)  
Closing Date: June 2<sup>nd</sup> 2017