



Employment Opportunity

YMCA of Northern Alberta

Has the following full-time summer positions from May 25 – August 31, 2018 available (*based out of the Castle Downs Family YMCA, Jamie Platz Family YMCA and William Lutsky Family YMCA with required travel to other locations*).

Physical Literacy Specialty Coordinator (Edmonton Region Wide; 3-4 positions available)

The YMCA is a charitable, mission based organization dedicated to the development of thousands of people in spirit, mind and body. The YMCA of Northern Alberta is seeking an enthusiastic individual that will provide effective supervision and coordination of all day camp programming to its members (3 - 17 years).

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Wage: \$15.40/hour

Key Responsibilities:

- Observe, evaluate, and report on physical literacy program requirements in camp identified in the framework provided by the Preschool, Child and Youth task group.
- Monitor and evaluate day camp activities: follow the audit process for program quality assurance using the Physical Literacy Behaviour Grids, Healthy Child Development (HCD) Behaviour Grids and High Five Quest 2 Audit Tools. Provide corresponding coaching, program resources and mentorship.
- Plan and Organize Sport and Activity Skill Based Special Events weekly for multiple camps and inter-branch. Events will include a Canada 150 Celebration theme.
- Lead one fun daily Physical Literacy improvement activity with an assigned camp group as a guest for 20-40 minutes).
- Assist with Day Camp administration tasks as assigned.
- Implement direct camper leadership in ratio when required (minimal).
- Manage and operate within the approved camp budget.
- Ensure Alberta Camping Association (ACA) standards are upheld in all HFR Centres.
- Role model recruitment and retention of volunteers and members.
- Demonstrate and promote a personal understanding of and appreciation for the mission, vision, and values and the YMCA programs and services.
- Weekly travel required in this role between YMCA camp locations

Qualifications:

- **Education/Certifications/Credentials/Professional Registration**
 - Currently a post-secondary student in Education, Physical Education or related field.
 - Standard First Aid and CPR-C , Child Welfare & Police Security Clearance (provided upon hire), WHMIS Certification (provided upon hire)
 - Working knowledge of Physical Literacy skill improvement activities, resources and audit tools plus:
 - National Coaching Certification Level 1 (NCCP) for multi-sport an asset but not required.
 - *NCCP FMS Training & High Five Sport Certification required (we will provide this training before summer camp starts)
 - High Five Quest 2 Audit Trained an asset (we will provide this training before summer camp starts)
 - Driver's License and daily access to a vehicle

- **Experience**
 - Minimum 1-3 years' experience working in Day Camp; past Camp Coordinator or Camp Director experience is an asset
- **Knowledge/Skills**
 - **Highly organized leader with a strong coaching and mentorship skills**
 - **Able to work with minimal supervision and with multiple supervisors (accountable to 3 leaders in a matrix leadership model)**
 - Knowledge in Alberta Camping Association (ACA) Standards is an asset.
 - Demonstrated leadership skills and well developed interpersonal, coaching and **networking** skills.
 - Excellent verbal and written communication skills with experience in negotiations and partnership building.

How to Apply

Applications will remain open until April 13, 2018. Apply by email with Resume and Covering Letter in Word or PDF format. Please include the Job Title in the Subject line of your email.

Use the chart below to apply directly to the location you prefer to work at:

Job Location	Contact
Castle Downs Family YMCA (North Edmonton)	Lisa.paarup@northernalberta.ymca.ca
Jamie Platz Family YMCA (West Edmonton)	Yasmine.AlHussein@northernalberta.ymca.ca
South Pointe Community Centre & William Lutsky Family YMCA (South Edmonton)	Ariel.campbell@northernalberta.ymca.ca
Any Location (designate City on the Subject line of your email and all preferred locations in the body of your email)	work@northernalberta.ymca.ca tammy.goodwin@northernalberta.ymca.ca