

Town of Beaumont

Team Lead, Facilities

A career opportunity exists for a Team Lead, Facilities in the Town of Beaumont.

Under the direction of the Manager of Parks and Facilities, the successful candidate will be responsible for the daily maintenance and operation of Town owned facilities and their mechanical components, ensuring safe and efficient operations. You will lead and direct a team of operators as well as supervise the work of contractors to ensure the smooth operation of our arenas, town buildings, and recreational facilities.

Key areas of responsibility include:

- Provide leadership and direction to the team
- Coordinate and participate in the day-to-day operations of the arena and recreational facilities
- Prepare and work within the parameters of capital and operating budgets
- Assist in the preparation of preventative maintenance programs
- Work in a team environment and support the Team Lead of Parks
- Review and recommend policies and procedures for the efficient operation of the facilities
- Participate in the hiring, training and scheduling of staff
- Coordinate and schedule facility, equipment and arena related maintenance

As the ideal candidate, you have the following:

- High school diploma or GED
- Power Engineering Certification is a definite asset
- 5 years' experience in building maintenance and systems operations
- Proficiency with Building Maintenance Operations Software
- Previous supervisory experience
- Experience with implementing preventative maintenance programs, combined with experience with inspection and monitoring of facility mechanical systems
- Licensed in a related trade such as; Building Systems, HVAC, Plumbing, Electrical or Carpentry
- Direct experience in Arena Operations and hold Arena Operator level 1 & 2 certification
- Pool Operator 1 and 2 certifications or willingness to obtain
- Strong working knowledge of WHMIS and OHS best practices
- Standard First Aid certification or willingness to obtain
- Proficiency with MS Office suite
- A valid Class 5 Alberta driver's license
- An equivalent combination of education and experience may be considered

Other required qualifications include: knowledge of construction and maintenance methods, techniques, and standards relevant to facilities; knowledge of safety codes, standards and regulations. You will possess strong interpersonal, communication, problem solving and decision making skills, and have the ability to work effectively with contractors, community and business groups, general public, and Town staff.

A criminal record check with vulnerable sector and a 5 year drivers abstract will be required prior to commencement of employment.

The salary range for this position is \$70,658 - \$92,248 (starting salary is negotiable within this range based on suitable experience and qualifications). This permanent full-time position also offers a comprehensive benefits package and a 40 hour work week.

The Town of Beaumont is striving to be one of Canada's finest employers.

If you think that you are the one that we are searching for, please submit a cover letter and resume by November 12, 2017 to:

Human Resources

Email careers@beaumont.ab.ca

We thank all applicants for their interest. Only those selected for an interview will be contacted.