



M.D. of Foothills No. 31

Employment Opportunity

Recreation Facility Operator

Casual (16 to 20 hours/week)

The Scott Seaman Sports Rink is located in the M.D. of the Foothills No.31 and opened in November 2013. The facility boasts one NHL sized ice surface, a running track, two multipurpose rooms, concession and commercial kitchen. We are currently inviting applications for a casual Recreation Facility Operator.

To prepare for this position, you will have obtained Arena Operator Level 1 certification, with three (3) years of experience in the arena/recreation industry. You have highly developed interpersonal, organizational, problem solving and mechanical and maintenance skills, along with proficient computer skills. You have a proven ability to establish and maintain effective working relationships with the community, user groups and other stakeholders. Your knowledge and ability to make, paint, and mark ice and operate arena equipment and machinery will help ensure your success in this position. Candidates must be available to work shift work, including evening and weekend shifts.

Responsibilities for this position include, but are not limited to:

- Ice maintenance and resurfacing;
- Assist in ice installation and removal;
- Custodial maintenance including a variety of tasks such as cleaning dressing rooms, stands, bathrooms, multi-purpose rooms, walking track and all public areas, replenishing supplies as well as, wash and wax floors as required;
- Facility maintenance including a variety of tasks such as changing lights, painting, basic carpentry, basic plumbing and grounds upkeep;
- Promote positive relations with the public and provide customer service to all patrons, ensuring that public inquiries and complaints are responded to positively and quickly.

For a full job description and more information about this exciting career opportunity, please visit our website at www.mdfoothills.com.

Qualified candidates are invited to forward their cover letter and resume to:

Human Resources

M.D. Foothills No. 31

309 Macleod Trail SW

High River, Alberta, T1V 1M7

E-Mail: opportunities@mdfoothills.com

This competition closes on Friday, January 4, 2019 at 12:00 p.m.

We thank all applicants but please note that only those to be interviewed will be contacted.