



Seasonal Arena Attendant

A vacancy exists at the Parks and Recreation Department in Black Diamond for two seasonal employees: 40 hours/week. Duties include, but are not limited to arena cleaning, maintenance, equipment operation, manual labor, twin arena operations. Shift work on evenings, weekends and holidays is mandatory in arena operations. Rate of pay starts at \$17.00 per hour

Qualifications:

- ◆ Grade 12 education or an equivalent experience and education
- ◆ Physically capable of lifting over 50 pounds
- ◆ Valid class 5 Alberta driver's license
- ◆ Criminal/background checks and drivers abstract are required with resume
- ◆ Ability to work indoors and outdoors in varying weather conditions
- ◆ Excellent organizational skills and an ability to prioritize tasks to maintain timelines as required
- ◆ A demonstrated initiative plus the ability to work independently and/or in a group within a fast paced team environment.
- ◆ Self-motivated and driven to excellence.
- ◆ Experience in arena maintenance and Olympia operation
- ◆ Minimum of 1 year recreation experience in arenas or parks operations would be an asset.
- ◆ AARFP Arena Level 1 would be an asset
- ◆ Standard First aid, AED, WHMIS & CPR would be an asset
- ◆ Preference will be given to candidates that have a combination of Experience in Parks/Arenas, and certification in Arena level 1

Written resumes must be received by August 18, 2017 at 4:00 p.m. send *to the attention of the Parks & Recreation Manager* as follows:

Mailed: Town of Black Diamond
Box 10, Black Diamond, Alberta T0L 0H0
Email: lesq@town.blackdiamond.ab.ca
Fax: 403-933-5865
Delivered: 611 3rd Street South West Black Diamond, Alberta

While we thank all applicants for their interest, only those candidates selected for an interview will be contacted.