

ARENA OPERATOR

Part-Time, Up to 40 Hours/Week, Seasonal

REPORTS TO: **PARKS & RECREATION COORDINATOR**

POSITION DETAILS: Seasonal position from September 2017 to April 2018. Shifts are evenings and weekends and may involve late nights. Membership with Local CUPE 30 Union.

SUMMARY: The Arena Operator is responsible for a wide range of tasks related to the operation and maintenance of the Arctic Spas Recreation Complex. The facility includes one sheet of ice, Fieldhouse, weight room, yoga studio, bowling lanes and multi-purpose rooms. Key responsibilities include the operation of the Olympia ice re-surfacer and maintaining a safe and clean facility for all user groups.

DUTES & RESPONSIBILITIES:

- Maintain arena ice surface by operating the ice re-surfacer (Olympia), electric ice edger, other equipment to flood, shave, fill holes, measure ice thickness, and other systems as required
- Perform janitorial work including cleaning glass partitions, washrooms, dressing rooms, official's rooms, player boxes and public areas within the facility.
- Regular preventative maintenance for the operation of the ice plant including written logs.
- Basic maintenance for entire facility including painting, minor repair, and preventative maintenance etc.
- General maintenance of outdoor property including grass, parking lots, sidewalk and entrances. This includes, leaf blowing, snow shoveling, ice removal and garbage removal.
- Performs other related duties as required.

QUALIFICATIONS, ABILITIES AND SKILLS

- Previous arena experience
- Arena Operator Level 1 an asset or be willing to obtain
- Ability to work independently
- Possess a valid class 5 driver's license
- Have First Aid/CPR/AED Certificate or be willing to obtain
- Criminal Record & Vulnerable Sector Check required

The position will remain open until a suitable candidate is found.

We thank all who apply, however, only those selected for an interview will be contacted.

Please submit resumes to the attention of:

Kelley Probe
Parks & Recreation Coordinator
PO Box 297
Thorsby, AB T0C 2P0
kprobe@thorsby.ca