

Arena Evening Team Lead

At the Southern Alberta Institute of Technology (SAIT), we are the shapers. The makers. The originals, driven by a passion for excellence and impact. We are a global leader in applied education, an Alberta Top Employer and a destination workplace for people empowered to make a difference in the lives of students. We offer action-based learning, solution-focused research and enterprising collaborations with partners from around the world. With a newly launched brand and ongoing celebrations marking 100 years of educating skilled workers, now is an exciting time to join this one-of-a-kind place...SAIT.

The Athletics and Recreation department is a student and employee-centered department designed to enhance the SAIT experience through sports, activities, courses and extracurricular events. The SAIT Trojans are represented in five major sports for both men and women, successfully competing at the collegiate level. SAIT Recreation has a wide range of programs and facilities for staff, students and the community with the goal of supporting active and healthy lifestyles.

Reporting to the Manager of Campus Centre Operations and Recreation, the Arena Evening Team Lead is responsible for the safe and efficient operations of the arena, including providing excellent customer service to students, staff and the general public. In addition the successful candidate will assist with hiring, training, and supervising of the arena staff along with initiating area program opportunities.

This position will work evenings and weekends or as directed by the manager to suit the business operations.

Job Description

- Responsible for daily ice maintenance, ensuring the quality and safety conditions are met
- Troubleshoot arena plant and equipment; including the ice resurfacer
- Perform the annual ice removal and start up
- Assist in staff scheduling
- Track and complete ordering of Arena supplies through selected vendors
- Assist in training arena staff
- Assist in booking ice rentals into CLASS
- Support Athletics & Recreation for events as assigned
- Light custodial and lifting duties
- Minor carpentry and related facility repairs
- Provide high level customer service to clientele including handling customer concerns, inquiries, crowd control, applying various regulations, and maintaining a secure facility

Qualifications

- Arena Operations Level II is required
- Class 5 Drivers License and the ability to drive the ice resurfacer
- Post-Secondary Diploma in Recreation Facilities Management (RFM) is an asset
- Minimum five years related industry experience, with at least 3 years of related leadership experience

- Through knowledge of Active Network CLASS software is an asset
- Advanced skills in physical plant operations and maintenance procedures, including ice making knowledge and experience troubleshooting ice plants and equipment
- Must have or willing to obtain current WHMIS, First Aid, AED certificate
- Must be able to pass a recent police record check with vulnerable sector verification
- Must be able to work extended hours, including weekend and evening shift work, as required
- Experience leading and maintaining a safe work environment; including the safe handling of hazardous materials, and knowledge of the Alberta HS&E work standards
- The ability to work on a slippery surface, do physical labour, and work with heavy equipment is required
- Demonstrated ability to provide excellent customer service
- Ability to work independently as well as in a team environment

Why Work at SAIT

Enjoy a stimulating work environment, a beautiful campus overlooking downtown Calgary and a great benefits package including: comprehensive health and dental coverage, a defined benefit pension plan, professional development programs, generous paid time off, free access to our Wellness Centre, transit subsidies and more.

To Apply

Please continue with the online application process by clicking the Apply Now button or use your LinkedIn Profile.

All applications should be made through our online system.

Notes

SAIT is committed to equity and diversity within its community and invites applications from all qualified applicants.

For information on the collection and use of your personal information, please see our Privacy Policy. Click on AD 1.1.1. Personal Information – General Guidelines.

Conditions of Employment

In order to ensure and maintain a safe and secure working and learning environment, all applicants to the Southern Alberta Institute of Technology must complete and pass a police security clearance before employment is confirmed. Employment is conditional until a satisfactory police security clearance is obtained and confirmed. Employment with SAIT will not commence until the results have been provided and confirmed.

SAIT's vision is to be a global leader in applied education.

To apply, please visit our website: [HERE](#)