

## Why should you join our team?

YMCA Calgary is actively building healthy communities - Join us in creating a better Calgary  
YMCA Calgary opened its doors in 1902, since then we have evolved into a vibrant charitable organization where thousands of children, youth and adults access our programs and facilities. We are much more than a gym, pool, and recreational facility - we strive to adapt to community needs, and ensure that our programs and facilities can be accessed by all who need them. YMCA Calgary staff firmly believe that they are creating a positive impact in the community through their work at the Y. In our work we deliver health and wellness programs, community outreach, aboriginal programs, newcomer programs, day and overnight camping, outdoor schools, leadership development, childcare, and much more.

We serve diverse community needs through the Gray Family Eau Claire YMCA, Melcor YMCA at Crowfoot, Shawnessy YMCA, South Health Campus YMCA, Community YMCA, Saddletowne YMCA, Remington YMCA, and Camp Chief Hector YMCA. The YMCA also operates a stand-alone childcare centre in Quarry Park to serve 348 children... and we are only just getting started. In partnership with the City of Calgary, we will expand our impact operating new facilities Shane Homes YMCA in Rocky Ridge and Brookfield Residential YMCA at Seton. These amazing new spaces will help us reach more people through our passionate volunteers, members, and staff.

At YMCA Calgary we are passionate about our work and know that we are creating a positive impact in the community. Our staff feel welcomed from the first day they start and quickly feel a sense of belonging here at the Y. If you are looking to care deeply about your work, make the community a better place, and develop your leadership skills this is the place for you!

Aquatics Coordinator  
Brookfield Residential YMCA at Seton  
Salary: \$34,551.00/year  
Start Date: November 1, 2018

YMCA Calgary also offers multiple other perks and benefits:

- Complimentary YMCA Calgary membership including a linked membership for dependent children;
- Comprehensive health and dental benefits. Premiums paid in full by the Association;
- Pension plan with specified contribution matching by the Association
- Anniversary flex day and gifts given to celebrate each year of employment;
- Program discounts;
- Ongoing leadership development and opportunities;
- Leadership award opportunities;
- Scholarship opportunities;
- Paid recertification and training.

## What qualifications are we looking for?

At YMCA Calgary we strive to ensure our employees are a fit based on their strengths, interests, and future goals.

The successful candidate will have the following;

- Supervisory experience is an asset
- YMCA Swim Instructor, Water Safety Instructor, or Swim for Life Instructor certification
- National Lifeguard Certification - Pool option
- Lifesaving instructor would be an asset
- National Lifeguard Instructor and First Aid Instructor would be an asset
- Current Standard First Aid certification (recertified within the last two years)

- Current CPR C certification (recertified within the last year) certification
- Evidence of a clear Police Information Check and Vulnerable Sector Search
- Three professional references

## What does this role look like at YMCA Calgary?

Reporting to the Aquatics Supervisor, the Aquatic Coordinator will:

- Ensure a safe and fun environment for all staff, volunteers and participants
- Respond promptly to members' concerns and inform the Aquatic Supervisor of unresolved issues
- Demonstrate excellent customer service by being friendly, courteous and helpful to all patrons
- Ensure that all staff are ready, on deck and prepared when their shifts start
- Ensure programs start and end on time
- Deliver leadership courses
- Ensure staff certifications are current and employee files are up-to-date
- Ensure all staff adhere to the Aquatic Policies and Procedures
- Assist the Aquatic Supervisor with staff evaluations
- Monitor changes of shifts and ensure adequate coverage
- Maintain current inventory of aquatic supplies and recommend purchases
- Monitor and report pool statistics
- Maintain payroll sheets as scheduled
- Support the Aquatic Supervisor as needed
- Support the branch in registration, Duty Manager shifts, and ongoing special events
- 20-30 hours of on deck hours, lifeguarding and instruction and teaching of classes

## What qualities do we look for in YMCA Calgary Staff and Volunteers?

Our staff model and are committed to the following competencies;

Developing Self and Others: Developing people with a view toward present and future capacity

Building Purposeful Relationships: Relating to people authentically with their best in mind.

Creating a Culture of Community: Gathering people to purpose and vision.

Making Intentional Impact: Intending to make a difference every day.

Thinking and Acting Strategically: Applying thoughts, words, and actions in service to the vision.

Applying Business Acumen: Demonstrating excellence in technical skills and stewarding the YMCA Business Model.

Innovating: Ability to know your environment, initiate and respond effectively to changing conditions.

## Please note that evidence of a clear Police Information Check with Vulnerable Sector Search is a requirement

YMCA Calgary is an equal opportunity employer. Applicants must have legal authorization to work in Canada by way of Canadian Citizenship, Permanent Residency or a valid Canadian work permit. YMCA Calgary is currently not engaged in international recruitment efforts as we are required to demonstrate that we have exhausted all means of recruitment both locally and nationally.

Potential candidates will only be contacted if selected for an interview.

For any concerns or questions please contact Cassandra Petrovic, Recruitment Advisor at [Cassandra.Petrovic@calgary.ymca.ca](mailto:Cassandra.Petrovic@calgary.ymca.ca)