

ARENA OPERATOR SHIFT LEADER

Position ID: J1118-0653

Job Type: Full Time

Department: Arenas

Number Of Positions: 1

Closing Date: December 3, 2018

Min Salary: \$52,688.00/Year

Max Salary: \$65,835.00/Year

The City of Airdrie fosters a culture of accountability and values open dialogue, innovation and entrepreneurial spirit, collaborative relationships, learning, ownership, and encouraging the heart. We are searching for another team member who will help us get to the next level.

We Are:

We're a place where you can grow. We're a place where you're encouraged to learn and be innovative. We're a place where people take ownership and do what they say they'll do. We're a place where colleagues are friends and neighbours are customers. We're a place where health, wellness and safety are top of mind. We're a place where you just might be a perfect fit.

Our Team:

To provide safe, quality indoor ice surfaces to Airdrie citizens, for the purposes of recreation, wellness, and local organized sport.

Reporting to the Team Leader of Arena Operations, the Arena Operator Shift Leader is responsible for the day to day operational duties as well as providing direction and support to staff at 3 facilities with a total of 5 sheets of ice at the City of Airdrie.

This shift leader position includes, implementing and maintaining safe and efficient use of the equipment and buildings.

The Opportunity:

- Working with the Team Leader and Operations Coordinator, in providing daily direction and team support
- Reviewing and delegating daily work orders, preventive maintenance schedules and report on trends
- Staff scheduling
- Providing training, coaching and evaluation of staff skill levels and best practices
- Assisting in developing staff in-service training meetings
- Providing expert level ice resurfacing and other operational duties
- Monitoring and operating equipment
- Offering trouble shooting expertise for equipment repair and maintenance
- Assisting with preventive maintenance schedules and systems
- Ensuring building is safely operated and maintained, ensuring all standards and codes are met
- Developing strong working relationships with external user groups
- Ensuring customer focus; providing assistance to customers, and supporting staff in helping manage escalated concerns
- Providing after-hours expertise and support on refrigeration, life safety and security issues as they arise (on a rotational basis)
- Hazard assessments
- Working together with the Arena leadership team to review and assess operational practices and procedures and help build operational and business strategies

You Bring:

- Arena Operator I and II certifications
- Facility Maintenance I and II certifications
- Power Engineer certificate, minimum 5th class an asset
- Minimum 5 years of experience in arena operations
- Minimum 3 years of supervisory experience preferred
- Expert level knowledge and experience with ice plant, equipment and facility efficiency of performance (such as knowledge of building temperature controls for peak performance efficiencies)
- Understanding of current standards and/or best practices in arenas and ice plants
- Expert level of experience with computerized ice-resurface systems
- Experience and ability with time entry/payroll software, work-order and inventory tracking systems
- Standard First Aid – Level C CPR and AED certificate
- Valid Class 5 Alberta driver's license
- WHMIS certification
- An optimal combination of passion and drive, technical expertise, interpersonal skills, creativity and customer focus
- Strong communication and influencing skills with the ability to present complex issues effectively
- Resourceful and well organized
- Excellent attention to detail
- Independent decision-making, problem solving and analytical skills with the ability to look outside the box for best practice actions
- Safety conscious
- Ability to work in a flexible environment to meet deadlines
- Demonstrated skill with facility management, understanding the impact and effectively responding to changing conditions of a building
- Self-starter and able to work independently and as a part of a team

We Offer:

Along with a competitive compensation program and City paid health and dental premiums, our employees also enjoy:

- Excellent health, dental, paramedical, and benefits plan
- First-in-class pension plan
- Career development and tuition reimbursement
- Employee discounts, annual adult Genesis Place pass, social events, and health & wellness initiatives

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and appreciated for their efforts and our overall benefits package reflects that.

Additional Information:

This is a 40 hour per week position, working within a shift schedule, including evenings and weekends.

This full time position includes a comprehensive benefits and pension package.

The successful candidate must be able to perform physically demanding tasks and will regularly be required to lift, bend, and kneel.

A cover letter as a means of introducing yourself and your interest in this role is required.

*Please note: Interviewing may commence prior to the posting closing date.

Next Steps:

Candidates are invited to apply online at www.airdrie.ca.