



TOWN OF RIMBEY
COMMUNITY SERVICES
EMPLOYMENT OPPORTUNITY

Facility Operator

Job Summary:

Facility Operator will perform a wide variety of tasks working at the arena during the winter and at various facilities for the remainder of the year. Duties include customer service, maintenance and custodial tasks. This position is full time (40 hours per week). Benefits are included along with paid vacation and training. Hours of work include day time, night shifts, weekends, and some holidays. The successful applicant will be expected to have a positive attitude, be versatile in their knowledge and skills and enjoy working with the public.

Duties and responsibilities include, but are not limited to:

- Installing and removing the ice in the arena.
- Maintaining the ice facilities, equipment, and performing preventative maintenance checks.
- Maintaining the ice plant and performing regular checks.
- Do basic maintenance such as minor repairs on electrical, plumbing and carpentry and preventative maintenance year round.
- Perform janitorial work including operating a floor machine, cleaning showers and washrooms, and ensuring high standards of cleanliness at entrances, lobbies and all public spaces.
- Required to communicate tactfully and effectively with the public and other staff.
- Other duties as assigned by the Director of Community Services.

Qualifications:

- Five years of experience in an arena setting.
- Leadership Experience.
- Excellent working knowledge of arena operations such as ice maintenance, Zamboni operation.
- Arena Operator Level I & 2 certification required.
- Pool Operator 1 certification would be an asset.
- A valid Alberta class 5 driver's license or provincial equivalent is required.
- Possession or ability to attain a valid Standard First Aid Certificate with CPR/AED.
- Criminal record check with a "vulnerable sector check" is a condition of employment.
- Must be reliable and possess a strong work ethic.

Please submit cover letter and resume by email (recreation@rimbey.com) or in person at the Recreation Office (5109 54th Street). Position will be filled when a suitable candidate is found.